

**American Indian/Alaska Native Grantees  
Conference Call December 2, 2002 @ 12:00 pm**

**Participants:** Millard Lowry, Jr., Robert Hunt, Jo Lance, Jennifer Olson, Karina Uldall, Karen Saylor, Tracy Speier, Gloria Eldridge, David Barney, Tim Brittingham, Betty Duran, Ahmad Saleem, Allison Whitemore, Kathleen Hnadley, Sanda Duggan, Sarah Hargrove

**Absent:** Four Corners American Indian Circle of Services Collaborative and Yukon-Kuskokwim Health Corporation

**Project Reports:**

Robeson Health Care Corporation

- Waiting for feedback from the University of Oklahoma on instruments and confirmation on work plan. Once that is received, they will be submitted to IRB for review and approval
- Pending finalization of contract between Robeson Health Care Corporation and Burnt Lodge
- Ready to implement project, are fully staffed and have their facilities set-up
- Pending IRB approval based on submission of instruments

SPIPA

- The logic model and supporting documentation have been submitted to HRSA
- Jen and Karina have decided what instruments will be used
- Working with three collaborating communities to introduce project. Plan to have a meeting at each community, with the first held last week.
- Need to hire staff at community sites
- Data instruments - 1) Community survey to be administered to large community; 2) Outreach form; 3) Tracking Form on Counseling and Testing;
- IRB has provided preliminary approval contingent on submission of data instruments

Native American Health Center

- Project has worked very diligently on finalizing their instruments and completing the IRB application. Submitted IRB application on 11/27/02 to IRB (independent IRB).  
Expect response on application within next two weeks.
- Project has developed a shortened mental health survey which will be pilot tested, is waiting for staff feedback before submitting to IRB for review.
- Developed a referral form for use between Health Center and Friendship House. Friendship House has two residential treatment beds set aside for HIV patients seeking substance abuse treatment.
- Ms. CC Santos has been hired as HIV Case Manager and began work last week

#### Alaska Native Tribal Health Consortium

- Site visit was held with HRSA and University of Oklahoma staff on November 13-15, 2002.
- Developing Memorandum of Agreement with collaborating sites and agencies
- Evaluators have modified the logic model, developed the evaluation plan, and are developing the IRB application. These are to be reviewed with each collaborating site for approval.

#### HRSA Updates

- Projects were advised that the HRSA instructions for the semi-annual report have been mailed to all projects. Copy of the instructions may also be obtained from the HRSA web page. The report is due by January 31, 2003. Kate encourage projects to include their local evaluator in development of their semi-annual report. David ask Kate to send him the link to the web page and he will have it posted on the University AI/AN web page.

#### Evaluation Center

- The University of Oklahoma will be closed for the Holidays from December 20 through January 6, 2003 - projects may contact Dr. Barney and Betty Duran during the Holidays via e-mail.

#### NNAAPC

- Allison Whitmore advised that she will be in contact with each project to provide them information on technical assistance and resources are available through the National Native American AIDS Prevention Center.