

HRSA SPNS American Indian/Native Alaskan Grantees Conference Call

August 13, 2002 at 1:30pm

Participants: *OU Research and Evaluation Center* - David Barney, Betty Duran, Tim Brittingham, Saleem Amad, Gregg Fryday. *HRSA* - Barbara Aranda-Naranjo, Kathleen Handley, Sandra Dugan, Sara Hargrove. *NNAAPC* - Michael Bird, Laura Oropeza. *Robeson Health Care Corporation*: Jennifer McLamb Otis Murray, Millard Lowery. *Alaska Native Tribal Health Consortium*: Joan Dominic, Mark Johnson. *Yukon-Kuskokwin Health Corporation*: Amber Norgaard, Dushane. *South Puget Intertribal Agency*: Jennifer Olson, Karina Uldall. *Native American Health Center*: Karen Saylor, Ethan Nebelkopf, Nelson. *Four Corners American Indian Circle of Services Collaborators*: Julie Lucero.

HRSA Issues

After review of grantees proposals by HRSA staff and the TA Center, Barbara Aranda-Naranjo advised that HRSA has decided to extend the deadline for IRB approval to February 1, 2003. Reason for the extension is to allow grantees to work with HRSA and the TA center in formalizing their intervention and evaluation plan which need to be completed prior to writing an IRB application. Local implementation and data collection may begin on February 1, 2003. Barbara stated that the TA Center will be conducting site visits along with HRSA staff during the months of September and October. It is important that when a site visit is scheduled that project staff working on the AI/AN Initiative grant, as well as the evaluator be present for the 2-3 days working meetings. Betty Duran will contact each grantee to schedule/

Site Visits:

Betty has reviewed the individual grantee's proposals. All were of high quality, however most needed further clarification in the areas of intervention and evaluation. She stated individual site visits from the TA Center and HRSA project officer with in the two months. The visits will last for two to three days with the goal of clearly describing the intervention (model of service), developing a flowchart, identification of critical collaborations to support of intervention, developing measures, refining of the logic model, and discussion of IRB issues and process evaluation. Grantees are encouraged to meet with their project officer to discuss their site visits and expectations. Grantees are encouraged to make this a collaborative effort. Barbara advised grantees that rough drafts of the logic models should be prepared in advance of the site visits. These should be forwarded to your project officer to enable them to aid in the development of the final model. Site visit teams will consist of Barney, Duran, a representatives from HRSA, and NNAAPC.

Ryan White All Titles

All of the grantees stated that they would be represented at the Ryan White CARE Act 2002

Grantees Conference, August 20-23, 2002. HRSA has reserved a room so grantees can have the opportunity to meet as a group and then one-on-one with their project officers. The meeting will be Wednesday, August 21, from 9-11:30 am. A flier with the room location will be posted at the entrance to the conference. David Barney and Betty Duran are registered at the Marriott, and can be contacted on site for further information.

Persons planning to attend the RW Grantees meeting are Bonnie Duran, Amber Norgaard, Dushane, Mark Johnson, Millard Lowery, Nelson Jim, Joan Dominic, Dr. Berner, Karina Uldall, and Jen Olson.

Project summaries were scheduled for this meeting. Millard Lowry suggested that the August 21st meeting might provide a better format for project summary presentations. The idea was adopted. Project summaries will be presented at the All Titles Meeting. Order of presentations will be: 1) Robeson Health Care Corporation, 2) Yukon Kuskokwim Health Corporation, 3) Na’Nizhoozhi Center, Inc., 4) Alaska Tribal Health Consortium, 5) South Puget Intertribal Planning Agency , and 6) Urban Indian Health Board.

Technical Assistance Issues:

Conference calls: Betty Duran suggested that an all grantee conference call be held every three or four weeks, with individual grantee conference calls held weekly. Barbara Aranda-Naranjo added that it would be ideal for the TA Center, grantee, and project officer to be present for these weekly calls. It was acknowledged that weekly calls will be challenging for all involved. However, several grantees have expressed that the TA they have received has been very helpful and timely. These weekly calls will not be necessary for the entire life of the grant, and will be tailored to fit the needs of the individual sites with regard to subject area and duration. Grantees are encouraged coordinate availability with their project officers, identify who will be participating, and the number of lines they will need for conference calls. The scheduling of the calls will be discussed at Wednesday’s meeting in DC.

TA requests: All requests for TA should be made to either Betty Duran (bduran@ou.edu or 405-325-0442) or David Barney (dbarney@ou.edu or 405- 325-1398). Michael Bird advised that NNAAPC will work with the TA Center to fulfill the requests of grantees. Additionally, Michael stated NNAAPC will be able to provide technical assistance to grantees in areas of program development, training, capacity building, grant writing and other areas that support their projects.

National American Indian/Native Alaskan Grantees Meeting October 17-18

Betty Duran will need grantees to provide a list of attendees for October’s meeting. She asked grantees to provide this information to her during the RW Grantees meeting in DC. Grantees are encouraged to send at least two representatives; their evaluator, the project director and/or the project coordinator. It would be helpful if all three could attend. Grantees are responsible for

the cost of travel and lodging for this meeting. The TA Center will pay the expenses for two attendees for the February meeting. The first grantees meeting is scheduled for October 17-18, 2002 at the US Postal Training Center in Norman, OK. Both days will be full agendas, with Friday's session ending between 4:30 and 5pm. It was acknowledged that this would make travel difficult for some grantees. Betty advised that airlines coming into OKC are American Airlines, United, Southwest, Northwest, TWA, and Continental. The only airline that would have departure times after 7:00 pm would be TWA and American Airlines. Detailed information on the US Postal Training Center will be posted on the web page within the next two weeks. Grantees are also encouraged to suggest any ideas they have for subjects they would like presented during October's National American Indian/Native Alaskan Grantees Meeting.

Other Issues

David Barney sent e-mails to all participants. The grantees acknowledged that all are receiving e-mail from the TA Center.

Barbara Aranda-Naranjo praised the grantees for attending the All Titles meeting, and for their willingness to participate and approach the TA Center for assistance. She reiterated that the shape of the initiative is driven by the grantees and encouraged them all to continue giving HRSA and the TA Center input.