

**Yukon-Kuskokwim Health Corporation**  
**Grantees Conference Call**  
**February 11, 2003 - 2 p.m. CST**

**Participants:** *HRSA* - Kathleen Handley. *Research and Evaluation Center* - David Barney, Betty Duran, Tim Brittingham, Marguerite Keese, Paul Rowe. *NNAAPC* - Alison Whitmore. *Yukon-Kuskokwim Health Corporation* - Andrea Savage, Carl Evans.

**Focus Areas:** Andrea provided a project update, reporting training is being provided by the state Public Health Agency in Pre and Post Test Counseling to be held in Anchorage on April 14<sup>th</sup> and 15<sup>th</sup>. The training is set up to certify participants as testers. Fundamental HIV training is set to begin. She and Carl Evans are enrolled in Logic Model Research Q-Mark. Yukon has an internal review board scheduled for the end of the week, and Andrea acknowledged her resume is due for submission. IRB has recommended an online training course with the University of Miami, and participation is being scheduled.

Katie Handley indicated she would be in touch with Andrea to sign off on the IRB approval for an extension to March 31, 2003. Betty Duran stated the IRB Protocol Application is to be to the Consortium on March 18<sup>th</sup>. Mark Anaruk has shared a letter from the IRB that the application has to be reviewed by national. Katie stated that Richard Moore is out of town, and he is not available to confirm this. Clarification needs to be received if the IRB is to review the application before it is sent to national. It was understood that the Consortium had stated they could give local approval but the protocol is sent to national. Katie Handley stated she would check with Richard Moore and Sandy Duggan to determine what procedure is to be followed. Requirements for Yukon were discussed and Betty Duran asked Andrea to check with ATNHC to see if they can submit directly to national.

Dr. Barney reported the TA week with Mark Anaruk went very well, and that Mark had indicated he gained a lot of information during the TA sessions at REC.

Betty Duran reminded everyone to call for hotel reservations to the Ramada Inn in Rockville, MD for the March Grantees meeting. A block of rooms has been reserved, but individuals must make their own reservations.

It was announced that our e-mail at OU is identified on many SPAM engines, and that is the reason the REC e-mail has not been going out to many sites. IT at OU is resolving the issue, but it may be a couple of days before the problem is corrected.

Katie Handley arranged to meet with Andrea Savage and Mark Anaruk at the Grantee Meeting in DC. They will meet in G or H conference rooms from 8:30 a.m. to 9:00 a.m. on March 20<sup>th</sup>, before the Grantees meeting is schedule to start. Catering will set up a Continental Breakfast in the conference rooms and this will be available as the Project Officers meet with Grantees before the general meeting begins.

**Site Visits:** The second site visit with Yukon is set to begin on May 5, 2003 and will continue for two days, Monday, the fifth and Tuesday, the sixth. Katie Handley was asked to arrange to be present at the May site visit. Andrea Savage confirmed the dates for that site visit with Yukon.

Katie Handley had nothing else to add.

Dr. Barney reported a revised FSR. Medical Chart Reviews continue. In preparation for the Grantees Meeting, reference was made to George Huba's study on multi-site data.

The conference call was concluded.