

**American Indian - Alaska Native Grantees  
All Projects Conference Call  
January 13, 2003 @ 12:00 pm CST**

**Participants:** Millard Lowry, Jr., Jo Lance, Jennifer Olson, Karina Uldall, Amber Norgaard, Carl Evans, Karen Saylor, Kevin Foley, Julie Lucero, Tracy Speier, Gloria Eldridge, Joan Dominic, David Barney, Betty Duran, Tim Brittingham, Marguarete Keesee, Allison Whitmore, Kathleen Handley, Sandra Duggan, Sarah Hargrove

**Project Reports:**

Alaska Native Tribal Health Consortium - Tracy Speier reporting

- \* The project has revised their project interventions - currently consists of two components. 1) Title III patient medical outcomes - The IRB application for this study was submitted to the IRB last week. 2) Pre-release intervention with prison inmates - This is a collaboration with the Alaska Department of Corrections - Currently working on the submission that IRB application. Tracey provided a brief overview of how this intervention will work.

Four Corners American Indian Circle of Services Collaborative (4CC) - Kevin Foley reporting

- \* Logic model and flow chart submitted to HRSA in late November or early December with a follow-up request from HRSA for a written narrative to support both documents.
- \* Received UNM approval on the project IRB application
- \* Preparing to submit IRB application to Navajo Nation IRB Board - this requires three resolutions from Navajo Nation providers - Project has obtained two thus far (one from a local Navajo Chapter and one from the IHS Advisory Board). Hope to obtain the last one within the next week.
- \* Scheduling training on Motivational Interviewing with providers - training is intended to motivate individuals at risk for HIV to seek HIV Testing.

Yukon-Kuskokwim Health Corporation - Amber Norgaard reporting

- \* Project filed the IRB application on January 6, 2003. The application is scheduled to be reviewed by the full board on January 21, 2003 and project staff will attend the review.
- \* Working on semi-annual report
- \* Project Coordinator - Andrea Savage, MPH, MSW, has been hired

South Puget Intertribal Planning Agency - Jennifer Olsen reporting

- \* The project had previously received conditional IRB approval, pending submission of the final data instruments. They have finalized their instruments and will submit them today or tomorrow for final IRB review.
- \* Project is currently assisting the tribes with recruitment of tribal positions to be

hired at the local sites. The project in its initial application listed nine part-time positions which in some cases, the local tribes have elected to consolidate two into one position. There is one tribe who has requested SPIPA to take over the hiring task in their behalf.

- \* Are scheduling orientation training with newly hired project staff for sometime in February 2003 - Training to be conducted by Jen Olsen and Karina

Uldall

- \* Working on six month report for HRSA

Robeson Health Care Corporation - Millard Lowry, Jr. reporting

- \* Staff have been hired and are on board
- \* Faxed forms to the University of Oklahoma to have established in *TELE*form for local data collection and data processing. Tim advised that he will schedule a conference call with the project staff to review the drafts of the forms once entered in *TELE*form.
- \* Project has scheduled their first screening with clients for tomorrow at a local Indian Housing Project - Are working closely with the Health Department in combining a diabetes screen along with HIV risk.
- \* Task Force Meeting (advisory board) scheduled for January 22, 2003
- \* IRB application has been approved

Native American Health Center - Karen Saylor reporting

- \* IRC (private IRB company) requested clarification on what are services and what is research under the proposed SPNS project. Karen has developed a research protocol which she provided to IRC. A second fax from IRC requested clarification on some wording in the consent form which only required some minor revisions. They are waiting for final approval from IRC.
- \* Parousha Zand has been working on meeting many client issues - one client was admitted into residential treatment at Friendship House in December
- \* Nurse Case Manager has been hired and is currently working with Parousha

Question: Betty reminded grantees that each grantee must submit their Logic Model and approved IRB to HRSA for review, with a letter sent to the grantee by HRSA advising that the grantee is authorized to fully implement services as outlined in their Logic Model and IRB. Only project requiring approval was Robeson County, Sarah advised Millard that they could proceed with services at this time.

TA Center Issues

- \* Tim advised grantees that is available to assist them with putting their data forms into *TELE*form is they wish to have the University of Oklahoma assist them with local data processing.
- \* Betty introduced two new staff members: Marguerite Keese, Program Specialist and Paul Rowe, Administrative and Projects Manager
- \* Betty advised that the scheduled data management training for grantee staff has

been canceled. HRSA Project Officers in collaboration with OU staff have determined that it would be best to bring the Project Coordinator and Evaluator to Washington, DC for a grantees meeting. That meeting is scheduled for March 20-21, 2003 in Rockville, MD. Betty advised that the University will pay the travel and lodging costs for the project coordinator and evaluator for each staff. Joan asked if projects could send other staff as well, provided the agency pay their costs. David Barney advised that would be fine, reminding grantees that the University will only pay for two people per project and those two staff are the project coordinator and evaluator. HRSA Project Officers and OU staff will develop an agenda within the next couple of weeks and send it out to grantees for feedback.

- \* Dissemination - David asked projects if they would be willing to participate in panel presentations at two different conferences.

Social Work and AIDS - Albuquerque, NM - May 29-31, 2003  
Persons interested are Jo Lance, Karen Saylor, and Karina Uldall

APHA - San Francisco, CA - November 2003

Persons interested are Karina Uldall, Karen Saylor, NNAAPC  
Other project staff expressed interest but need to determine if the local budget allows for travel to dissemination.

#### HRSA Updates - Kathleen Handley

- \* Project officers acknowledged the hard work invested by projects in getting their Logic Model developed and IRB application submitted
- \* Reminded projects that the six month report is due January 31, 2003 - advised that forms were sent out in Word by HRSA

#### NNAAPC - Allison Whitemore

- \* Advised that she will provide grantees with a monthly update on dissemination opportunities
- \* Allison will send out reminders to grantees for individual project and grantees conference calls
- \* Would like copies of project logic models - Betty advised that the process established with HRSA is that once HRSA approves the Logic Models, they will forward a copy to OU and OU will provide Allison a copy as well.

#### Comment - Millard Lowry, Jr.

- \* Recommended that David add a one hour presentation on Dissemination at the grantees meeting in March 2003

Conference call ended at 12:55 pm